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A2P942: UNITED STATES DEPARTMENT OF AGRICULTURE
: Production and Marketing Administration
: Washington, D.C.

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FMA PROCEDURE TRANSMITTAL AND CHECK SHEET

NOTICESADMINISTRATIVE
NOTICE NO. 158
2-20-50

DECENTRALIZATION OF RESPONSIBILITY FOR THE PURCHASE AND SALE OF DAIRY PRODUCTS MADE ON AN ANNOUNCED-PRICE BASIS: This Administrative Notice authorizes the decentralization of dairy products purchases and sales on an announced price basis.
DISTRIBUTION: A, B. (Distributed Separately)

NEW AND REVISED INSTRUCTIONS602.1
2-24-50
REVISED

DOCKET PROCEDURE: This revision brings the procedure up-to-date. The changes, which are scattered throughout the procedure, do these things: make changes required by the Agricultural Act of 1949; since the procedure was issued when the Agricultural Act of 1948 was in effect; make changes required by the revision of the CCC Charter Act, under which the Corporation was placed under the direction and supervision of the Secretary; recognize organizational changes within FMA resulting from the establishment of the Office of the Assistant Administrator for Management; add an additional section covering the submission of a statement showing the basis for fund requirements, resulting from an Administrator's memorandum issued on July 19, 1949 after the Docket Procedure was issued; and make revisions in a number of the exhibits; most of which are minor.
DISTRIBUTION: A, B-Washington Only. (Distributed Separately)

FORMS MANUAL REMOVALS

SF-1099

Signature Card: Remove from manual. FMA Instruction 324.1 no longer requires the use of this form.

CSC-2806

Retirement Record Card: Remove from manual. This form is maintained by the Fiscal Branch only and does not have general applicability.

AD-196

Request for Retirement Record Card: Remove from manual. This form is prepared by the Fiscal Branch exclusively and does not have general applicability.

PMA-I-15

Retirement- Application for Refund or Annuity: Remove from manual. Preparation of this form is confined solely to the Fiscal Branch and does not have general applicability.

FORMS MANUAL REMOVALS (CONT'D)

PMA-L-18 VERIFICATION OF SERVICE - Remove from manual. This form is prepared by the Office of Personnel Services exclusively and it does not have general applicability.

CSC-3037 REQUEST FOR RECOVERY OF DEBT DUE UNITED STATES. Remove from manual. This form is prepared by the Fiscal Branch exclusively and it does not have general applicability.

SF-62 RECORD OR REQUEST FOR APPROVAL OF PROMOTION AND/OR REASSIGNMENT. Remove from manual. PMA Instruction 305.1 (formerly 310.1) no longer requires the use of this form.

AD-532 ANALYSIS OF MAN-MONTHS BY WORK PROGRAMS - Remove from manual. This form has been superseded by Form PMA 545 "Distribution of Man-Months and Other Objects by Work Programs". PMA 545 is now in the Forms Manual.

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